

# WEDDING INFORMATION FORM

## BRIDE

Full Name \_\_\_\_\_

Home phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

## GROOM

Full Name \_\_\_\_\_

Home phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-mail \_\_\_\_\_

## AFTER MARRIAGE

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Phone \_\_\_\_\_

## ARRANGEMENTS

Wedding Rehearsal Date \_\_\_\_\_ Time \_\_\_\_\_

Is the officiating pastor and his wife invited to a rehearsal dinner?  yes  no

Wedding Ceremony Date \_\_\_\_\_ Time \_\_\_\_\_

Approximate number of guests Total: \_\_\_\_\_ Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Seating Arrangement:  Bride's side / Groom's side seating  Open seating

## FAMILY ATTENDING

Bride		Groom
_____	Parents	_____
_____	Grandparents	_____
_____	Grandparents	_____
_____	Other	_____
_____	Other	_____

**WEDDING PARTY**

Maid of Honor \_\_\_\_\_ Best Man \_\_\_\_\_

Flower Girl \_\_\_\_\_ Ring Bearer \_\_\_\_\_

Bridesmaids: \_\_\_\_\_ Groomsman: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(If more than five, write all on back of page.)

Guest book Attendant \_\_\_\_\_

Bulletin Attendant \_\_\_\_\_

**MUSIC**

Pianist \_\_\_\_\_ Phone \_\_\_\_\_

Vocalists \_\_\_\_\_ Phone \_\_\_\_\_

Instrumentalist \_\_\_\_\_ Phone \_\_\_\_\_

Vocal Music

Title: \_\_\_\_\_

Author: \_\_\_\_\_

Title: \_\_\_\_\_

Author: \_\_\_\_\_

**EQUIPMENT REQUEST** (Supplied by the Church)

Podium for guest book:  yes  no

Tape for Aisle Runner:  yes  no

Table for Unity Candle:  yes  no

Silver Unity Candle Holder:  yes  no

Closed Curtain?  yes  no

**OTHER EQUIPMENT** (Supplied by the couple, if desired)

Bows on Chairs  yes  no

If yes, how many \_\_\_\_\_ Placement \_\_\_\_\_

Wedding Bulletins  yes  no

Bubbles or balloons (as the couple leaves the church)  bubbles  balloons  neither

Who will hand them out? \_\_\_\_\_

### **BEFORE CEREMONY**

Bride and her attendants dressing at:  Home  Church

Arrival time \_\_\_\_\_

Groom and ushers dressing at:  Home  Church

Arrival time \_\_\_\_\_

If there are candles, who lights them? \_\_\_\_\_

### **AFTER THE CEREMONY**

How are the guests to be dismissed?

Bride and groom return to dismiss guests

Ushers dismiss guests row by row

Will there be a receiving line?

No

Yes, in the Church after dismissal

Yes, at the Reception

In addition to the bride and groom, who will be in the receiving line? \_\_\_\_\_

\_\_\_\_\_

Location of Reception: \_\_\_\_\_

### **FLORIST**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Time of delivery: \_\_\_\_\_

### **PHOTOGRAPHER**

Name \_\_\_\_\_ Phone \_\_\_\_\_

### **VIDEOGRAPHER**

Name \_\_\_\_\_ Phone \_\_\_\_\_

### **SOUND TECHNICIAN:** (wedding coordinator will provide this)

Name \_\_\_\_\_ Phone \_\_\_\_\_